



## Beefshi for the Classroom Program

### Guidelines:

1. The educator must complete the Beefshi in the Classroom Application Form to be approved to receive reimbursement. Keep in mind there is only a limited number of funds available so be sure to send your application in as soon as possible!
2. Only ingredients related to Beefshi may be purchased with program funds. Please go to <http://beefshi.com/> to see spectrum of recipes and ingredients.
3. Once approved, the educator will receive confirmation from the NY Beef Council.
4. The prepared beef and other Beefshi ingredients must be used for in-class, hands-on lessons.
5. The grants may be used in either the fall or spring semesters.
6. The educator can conduct the beef lesson anytime from September 1, 2019 – June 30, 2020.
7. The educator will then complete the Beefshi in the Classroom Evaluation Form, along with the itemized receipt for prepared beef and other Beefshi ingredients to the NY Beef Council for reimbursement. All receipts must be submitted to the NY Beef Council in a timely manner.
8. After receiving the completed Evaluation Form and grocery receipts for the ingredients purchased, the NY Beef Council will reimburse each school up to \$200. The check will be made out to the school. No check will be issued to an individual. Checks will not be issued without receipt and Evaluation Form.
9. Please be judicious with your spending/purchasing of prepared beef and related Beefshi ingredients and take into consideration your class size. We want to be able to provide assistance to as many school districts as possible with the funds we have available.

### Please note the following:

1. Receipts should include name of store where beef was purchased and school name.
2. Funds can only be used in classroom/lab setting directly relating to BEEFSHI recipe development.
3. A new application must be filled out for each new school year.
4. Failure to follow these guidelines will affect the schools' ability to receive funds in the future.

#### Questions or Concerns Contact:

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